



# CLINTUS NETWORK LIMITED

Address: B-25 Ansal Chambers-II,6 Bhikaji Cama Place, New Delhi-110066

Ref. No.: CNL/2023/C.P./1279

Date: 16/02/2023

To  
Dr Kshama Sharma  
K.R. Mangalam University  
Sohna Road, Gurugram  
Haryana

Subject: Approval of Consultancy Project on "Service Training - Logistic and Packer & Mover Solutions".

Dear Dr Kashama,

This is with reference to your proposal regarding consultancy services for "**Service Training - Logistic and Packer & Mover Solutions**" submitted to Clintus Network Limited. We are pleased to inform you that the competent authority has approved your proposal and sanctioned amount of Rs. 2,75,000/- (Rs. Two Lakh Seventy Five Thousand Only) as consultancy fee payable to your organization K.R. Mangalam University to undertake this project.

We look forward to your association with us.

Regards,

For Clintus Network Limited

Authorised Signatory

Registrar  
K.R. Mangalam University  
Sohna Road, Gurugram, (Haryana)

## Consultancy Project Proposal

### Service Training: Logistics and Packer & Mover Solutions

#### Project Overview:

We propose a comprehensive consultancy project aimed at enhancing the service training programs for logistics and packer and mover solutions. This project aims to streamline operations, improve customer satisfaction, and increase efficiency within the logistics and moving industry. Our team brings expertise in training methodologies, logistics management, and customer service excellence to deliver tangible results.

#### Scope of Work:

##### Needs Assessment:

This phase involves thorough research and analysis to understand the current challenges and opportunities within the logistics and packer and mover industry.

Surveys, interviews, and data analysis will be conducted to gather insights from key stakeholders, including frontline staff, supervisors, and customers.

The goal is to identify specific areas where service training can make the most significant impact, such as improving efficiency, reducing errors, enhancing customer satisfaction, and ensuring safety standards.

##### Curriculum Development:

Based on the findings from the needs assessment, the consultancy team will design customized training modules.

These modules will cover a wide range of topics relevant to logistics and packer and mover operations, including proper handling techniques, safety protocols, customer service skills, and effective logistics management.

The content will be tailored to address the unique needs and challenges faced by personnel in this industry, ensuring relevance and practicality.

##### Training Delivery:

Training sessions will be conducted both on-site and virtually, depending on the preferences and requirements of the client.

The consultancy team will employ various training methods, including workshops, role-plays, simulations, and hands-on exercises, to engage participants and facilitate effective learning.

Emphasis will be placed on interactive and experiential learning approaches to reinforce key concepts and promote skill development among trainees.

Ongoing support and coaching will be provided to ensure that participants can apply their newly acquired knowledge and skills in real-world situations.

### **Performance Evaluation:**

Key performance indicators (KPIs) will be established to measure the impact of the training program on various aspects of operations and customer satisfaction.

Regular assessments, surveys, and feedback mechanisms will be used to track progress and identify areas for improvement.

The consultancy team will analyze performance data and provide recommendations for adjusting training strategies as needed to achieve desired outcomes.

### **Documentation and Reporting:**

All training materials, resources, and session outcomes will be thoroughly documented for future reference and knowledge sharing.

Comprehensive reports will be prepared at regular intervals to summarize project milestones, achievements, and recommendations.

These reports will serve as valuable tools for stakeholders to assess the effectiveness of the training program and make informed decisions about future initiatives.

Overall, the consultancy project aims to provide a holistic approach to service training in logistics and packer and mover solutions, addressing the specific needs and challenges faced by personnel in this industry. By investing in professional development and skill enhancement, organizations can improve operational efficiency, enhance customer satisfaction, and stay competitive in the market.

### **Project Timeline:**

The consultancy project is expected to be completed within a timeframe of 6 months, with key milestones and deliverables outlined as follows:

Month 1: Needs assessment and curriculum development.

Months 2-4: Training delivery and implementation support.

Months 5-6: Performance evaluation and reporting.

### **Budget:**

The proposed budget for this consultancy project is 2.75 lakhs, inclusive of all expenses related to needs assessment, curriculum development, training delivery, performance

evaluation, documentation, and reporting. Following are the details of expenses of 2.75 Lakhs:

Needs Assessment: 50,000 INR

Curriculum Development: 75,000 INR

Training Delivery: 1,000,000 INR

Performance Evaluation: 400,000 INR

Documentation and Reporting: 225,000 INR

**Conclusion:**

By investing in enhanced service training programs, logistics and packer and mover companies can optimize their operations, elevate customer experiences, and gain a competitive edge in the market. Our consultancy team is committed to delivering high-quality solutions that drive sustainable growth and success for our clients.

**Trainer and Coordinator:**

Dr. Kshama Sharma

Associate Professor

School of Management and Commerce

K.R. Mangalam University

Gurugram



**K.R. MANGALAM UNIVERSITY**  
THE COMPLETE WORLD OF EDUCATION

To

Finance Manager/ HR Manager

M/s Clintus Network Limited

B-25, Ansal Chambers - II

6, Bhikaji Cama Place

New Delhi - 110066

Invoice No. : 09/Feb/2022-23

Invoice Date : 22/02/2023

**Invoice for Corporate Training**

Particulars	Amount (Rs.)
Invoice for services rendered in relation to the corporate training titled "Service Training - Logistic and Packer & Mover Solutions"	2,75,000
<b>Net Amount Payable</b>	<b>2,75,000</b>

(Rupees Two Lakh & Seventy Five Thousand Only)

Please make the payment of the invoice by NEFT/RTGS/IMPS as per Bank Detail:

Beneficiary Name : K.R. Mangalam University

Account No. : 091101000622

IFSC CODE : ICIC0000911

Bank : ICICI Bank Ltd.

Branch : Sohna Bus Stand, Gurgaon

PAN : AAJCS3143G

For K. R. Mangalam University

*J.P.*  
Registrar  
K.R. Mangalam University  
Sohna Road, Gurugram, (Haryana)

*Sohna*  
K.R. MANGALAM UNIVERSITY  
(Authorised Signatory)